

## Privacy Policy

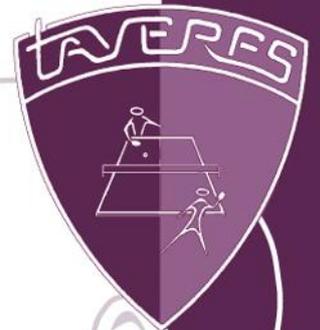
ESTTV TAVERES values the protection of your personal data.

In this Privacy Policy we want to provide clear and transparent information about how we address personal data.

We make every effort to ensure your privacy and therefore handle personal data with great care. ESTTV TAVERES always complies with applicable laws and regulations, including the General Data Protection Regulation. This implies that we at least:

- Process your personal data in accordance with the purpose for which they were provided, these goals and types of personal data are described in this Privacy Policy;
- Processing of your personal data is limited to only the data that is minimally required for the purposes for which they are processed;
- Ask for your consent when this is needed, for the processing of your personal data;
- Have taken appropriate technical and organizational measures to ensure the security of your personal data;
- not to pass on personal data to other parties, unless this is necessary for carrying out the purposes for which they were provided;
- To be aware of your rights regarding your personal data, to point this out and to respect them.

As ESTTV TAVERES we are responsible for the processing of your personal data. If, after reading our Privacy Policy, or in a more general sense, you have questions and wish to contact us, you can do this via the contact details at the bottom of this document.



## Processing of personal data of Customers or suppliers

Personal data of customers or suppliers is processed by ESTTV TAVERES for the following purpose(s):

- Administrative purpose;
- Communication about the assignment and / or invitations;
- Implementing or issuing of an assignment.

The basis for this personal information is:

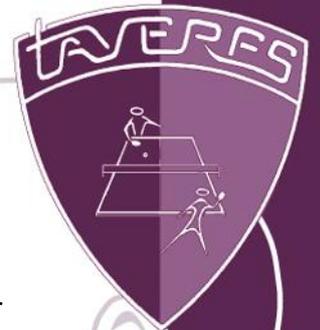
- The agreed assignment;

For the purpose(s) above, ESTTV TAVERES may request the following personal data from you:

- First Name;
- Insertion;
- Last name;
- Address;
- Place of residence;
- (Business) Phone number;
- (Business) email address;

Your personal data is stored by ESTTV TAVERES for the above mentioned processing(s) for the period:

- During the term of the agreement and after that only in the financial administration for a maximum of 7 years.



## Processing of personal data from Association members

Personal information of Association members is processed by ESTTV TAVERES with the following purpose(s):

- Administrative purpose;
- Contribution levy;
- Provision of information and invitations for competitions and / or activities;
- Compose menu at activities.

The basis for this personal information is:

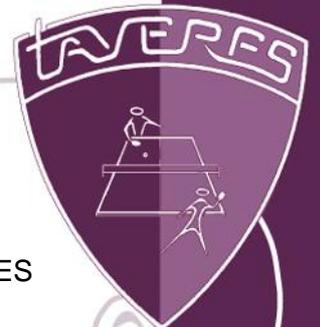
- The membership agreement;

For the purpose(s) above, ESTTV TAVERES may request the following personal data from you:

- First Name;
- Insertion;
- Last name;
- Address;
- Place of residence;
- Date of birth;
- Phone number;
- E-mail address;
- Sex;
- Sports card number;
- Allergies or diet;
- Emergency phone number.

Your personal data is stored by ESTTV TAVERES for the above mentioned processing(s) for the period:

- For the duration of the membership and thereafter in the financial administration for a maximum of 7 years.
- After the membership has ended, the data can also be found in the old members list and the list of interested parties.



## Processing of personal data from newsletter subscribers

Personal details of newsletter subscribers are provided by ESTTV TAVERES processed for the following purpose (s):

- Informing the person of comings and goings of the association.

The basis for this personal information is:

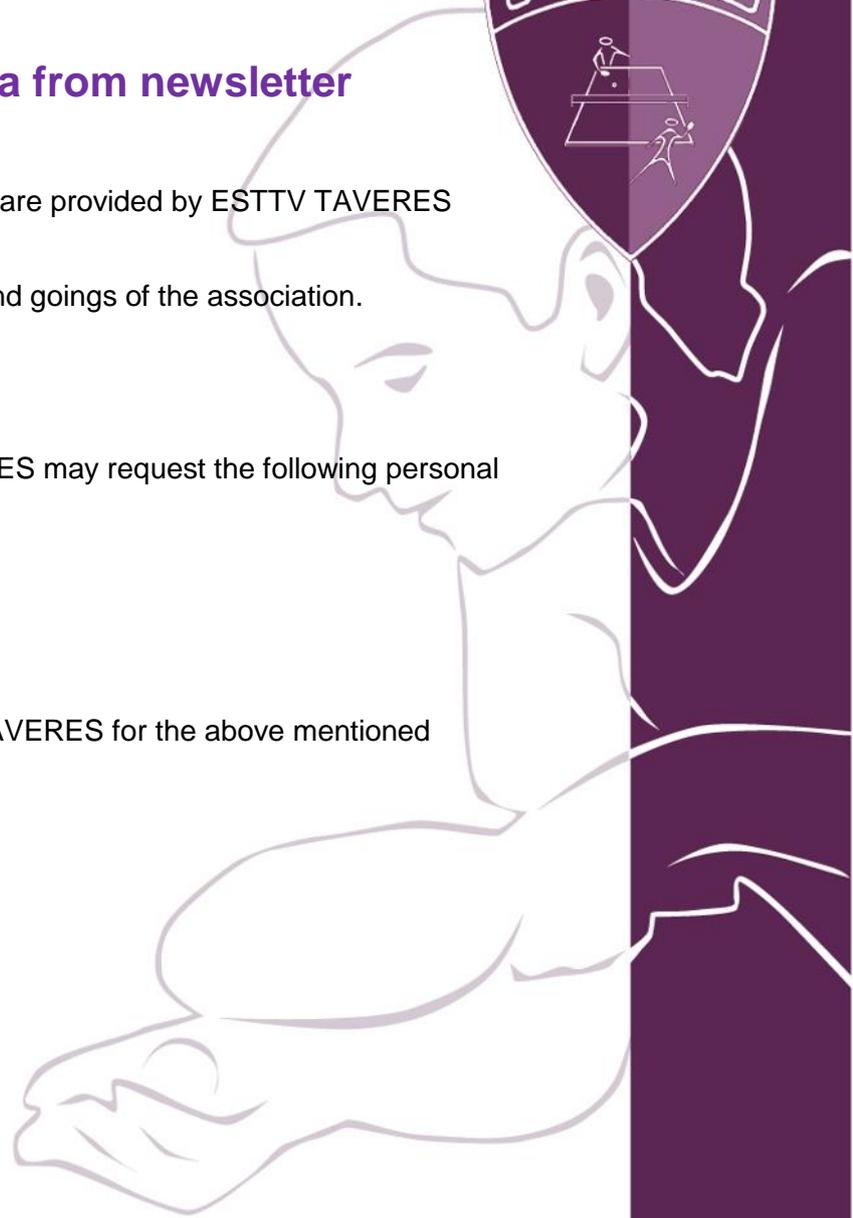
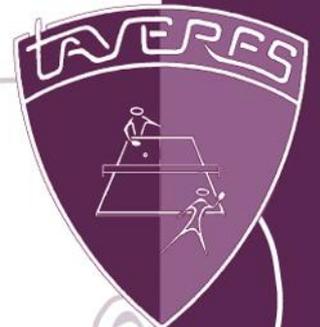
- The newsletter registration form;

For the purpose(s) above, ESTTV TAVERES may request the following personal data from you:

- First Name;
- Insertion;
- Last name;
- E-mail address;

Your personal data is stored by ESTTV TAVERES for the above mentioned processing(s) for the period:

- For the duration of registration.



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## Processing personal details of prospect, stakeholder / lobby contacts and / or interested party

Personal details of prospect, stakeholder / lobby contacts and / or interested parties are processed by ESTTV TAVERES for the following objective (s):

- Provision of information in the form of newsletters and / or targeted contacts.

The basis for this personal information is:

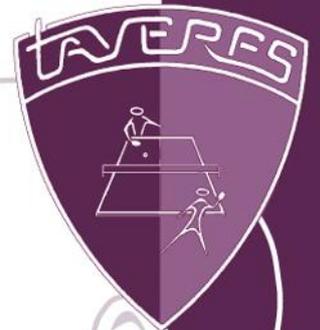
- Oral permission, issuing a business card and / or via link on Social Media;

For the purpose(s) above, ESTTV TAVERES may request the following personal data from you:

- First Name;
- Insertion;
- Last name;
- Address;
- Place of residence;
- Phone number;
- E-mail address.

Your personal data is stored by ESTTV TAVERES for the above mentioned processing(s) for the period:

- During the period that you are seen as a prospect, stakeholder / lobby contacts and / or interested party. Up to the time of unsubscribing.



## Processing of personal data from Officials

Personal data of Officials is processed by ESTTV TAVERES for the following objective(s):

- Executing the functions as decided in the General Members Meeting (GMM);
- Registration at Kamer van Koophandel (KvK).

The basis for this personal information is:

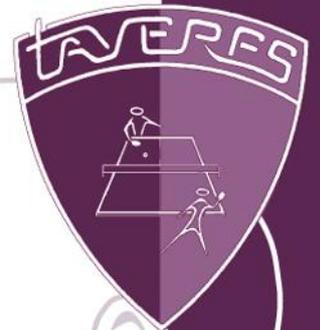
- The appointment in the GMM.

For the purpose(s) above, ESTTV TAVERES may request the following personal data from you:

- First Name;
- Insertion;
- Last name;
- Address;
- Place of residence;
- Date of birth;
- Phone number;
- E-mail address;
- Sex;
- Sports card number;
- Copy ID;
- Passport photograph;
- Certificate of conduct.

Your personal data is stored by ESTTV TAVERES for the above mentioned processing(s) for the period:

- During the period that one is registered with the KvK and after that only in the financial administration for a maximum of 7 years.



## Processing of personal data from Staff members

Personal data of Employees are processed by ESTTV TAVERES for the following objective(s):

- Implementation of the employment contract.

The basis for this personal information is:

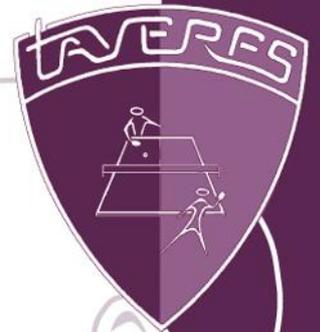
- The employment contract.

For the purpose(s) above, ESTTV TAVERES may request the following personal data from you:

- First Name;
- Insertion;
- Last name;
- Address;
- Place of residence;
- Phone number;
- E-mail address;
- Date of birth;
- Copy ID;
- BSN number;
- Bank details;
- Passport photograph;
- Certificate of conduct.

Your personal data is stored by ESTTV TAVERES for the above mentioned processing(s) for the period:

- During the period that you have a contract and after that only in the financial administration for a maximum of 7 years.



## Processing of personal data of Participants to tournaments

Personal data of Participants in tournaments will be processed by ESTTV TAVERES for the following objective(s):

- Supplying information regarding the tournament;
- Provision of information about meeting a sponsor. \*

The basis for this personal information is:

- The tournament registration.

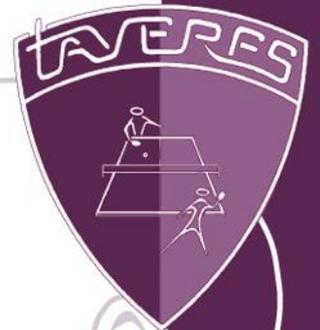
For the purpose(s) above, ESTTV TAVERES may request the following personal data from you:

- First Name;
- Insertion;
- Last name;
- Address;
- Place of residence;
- Date of birth;
- Phone number;
- E-mail address;
- Sex;
- Allergies or diet;
- Emergency phone number;
- Study.

Your personal data is stored by ESTTV TAVERES for the above mentioned processing(s) for the period:

- During the period that one is registered for the tournament and after that until further notice in the list of interested parties.

\* Information is only provided to a sponsor if you explicitly participate in a meeting with or activity of this sponsor. Of course we have a processing agreement with companies that we propose for this. For example: Company A has an open day for a tournament and you can visit that. This company then receives the study, name and email address. We strive to pass on as little information as possible and only request the strictly necessary information. Due to the processor agreement, the company may not resell your personal data or pass it on to other companies.



## Protocol of visual material use

Visual material is processed by ESTTV TAVERES for the benefit of the following objectives:

- Promotion in activities, both on paper and digitally;
- On the website [www.taveres.nl](http://www.taveres.nl);
- On Social Media, including Facebook and group WhatsApp.

Below you can read the rules that ESTTV TAVERES adheres to when it comes to visual material of our members, supervisors and other stakeholders.

### Making photo and video recordings

Photo and video recordings may be made during all activities organized by ESTTV TAVERES. Possible circumstances where recordings can be made are:

- Training sessions;
- Events organized by the association;
- Events organized by third parties in which a group of members participate;
- Competitions and tournaments;
- Other association activities.

It is not allowed to make photo and video recordings in changing rooms or sanitary facilities.

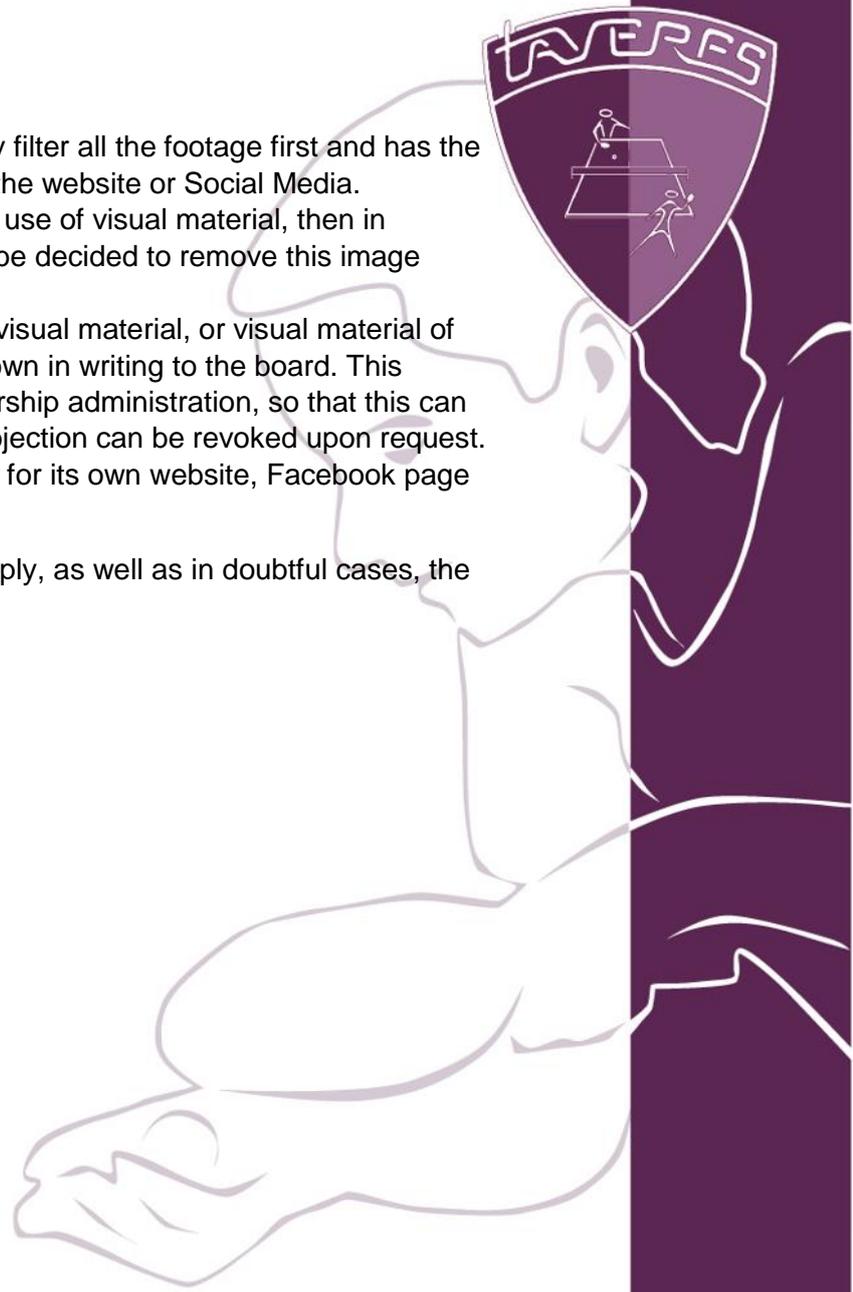
### Use visual material on website / Social Media

- ESTTV TAVERES manages the website [www.taveres.nl](http://www.taveres.nl). The website aims to provide information about the association, training and events that ESTTV TAVERES organizes. This information is intended for members, external contacts and interested parties.
- The copyright with regard to the content of the website is vested in ESTTV TAVERES. It is not permitted to publish the content of the website in whole or in part and / or to reproduce it in any form or in any way without prior permission from the board of the association.
- During all activities organized by the association, photo and video recordings may be made by members and / or caretakers of members.
- For recordings that are intended or used for publication on our own website prior permission is not requested from data subjects, nor are they informed of this;
- No pictures of individual children are placed on the website of ESTTV TAVERES.
- Surnames are only placed if the person(s) hold a position at ESTTV TAVERES, such as members of the board and supervisors and trainers. If the person in question does not agree with this, the last name will be deleted.
- No addresses and telephone numbers are mentioned other than from those with a function for ESTTV TAVERES, such as members of the board, supervisors and trainers.



- ESTTV TAVERES aims to carefully filter all the footage first and has the explicit aim not to harm people on the website or Social Media.
- If a member has problems with the use of visual material, then in consultation with this person it will be decided to remove this image material;
- Members who object to the use of visual material, or visual material of their child(ren), must make this known in writing to the board. This objection is included in the membership administration, so that this can then be taken into account. This objection can be revoked upon request.
- The board is ultimately responsible for its own website, Facebook page and other own social media.

In cases where this document does not apply, as well as in doubtful cases, the board decides.



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## Provision to third parties

We can provide the data that you give to us to third parties when this is necessary for carrying out the above described purposes.

For example, we use a third party for:

- Providing the internet environment of the AVG program;
- Events to a named company;
- Keeping track of the members list via Sportaal as part of SSC;
- Communication to members and participants in tournaments via WhatsApp and Versio;
- Using cloud services of all data via Dropbox.

We never pass on personal data to other parties with whom we have not entered into a processor agreement with. With these parties (processors), we make the necessary arrangements to ensure the security of your personal data.

Furthermore, we will not pass on the information provided by you to other parties, unless this is legally required and permitted. An example of this is that the police request us (personal) data in the context of an investigation. In such a case we must cooperate and are therefore obliged to provide this information. We may also share personal data with third parties if you give us permission in writing.

## Within the EU

We do not provide personal data to parties which are located outside the EU.

## Minors

We only process personal data of minors (persons under 16 years of age) if written permission has been given by the parent, caregiver or legal representative.

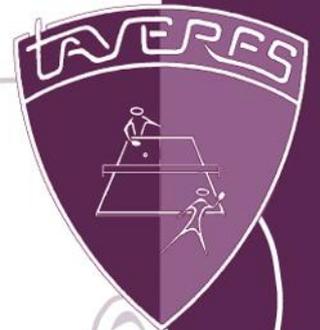
## Storage period

ESTTV TAVERES does not store personal data longer than necessary for the purpose for which it was provided or required by law.

## Security

We have taken appropriate technical and organizational measures to protect your personal data against unlawful processing, for example we have taken the following measures;

- All persons who can take note of your data on behalf of ESTTV TAVERES are obliged to maintain their confidentiality.
- We use a username and password policy on all our systems;
- We use pseudonyms and ensure the encryption of personal data if there is reason to do so;
- We make back-ups of the personal data in order to be able to recover these in case of physical or technical incidents;
- We regularly test and evaluate our measures;
- Our employees have been informed about the importance of the protection of personal data.



## Rights concerning your data

You have the right to inspect, rectify or delete the personal data we have received from you. You can also object to the processing of your personal data (or a part thereof) by us or by one of our processors. You also have the right to have the data provided by you transferred by us to yourself or by order of you directly to another party. We can ask you to identify yourself before we can comply with the aforementioned requests.

When you have given us permission to process your personal data, you will always have the right to withdraw this consent.

## Complaints

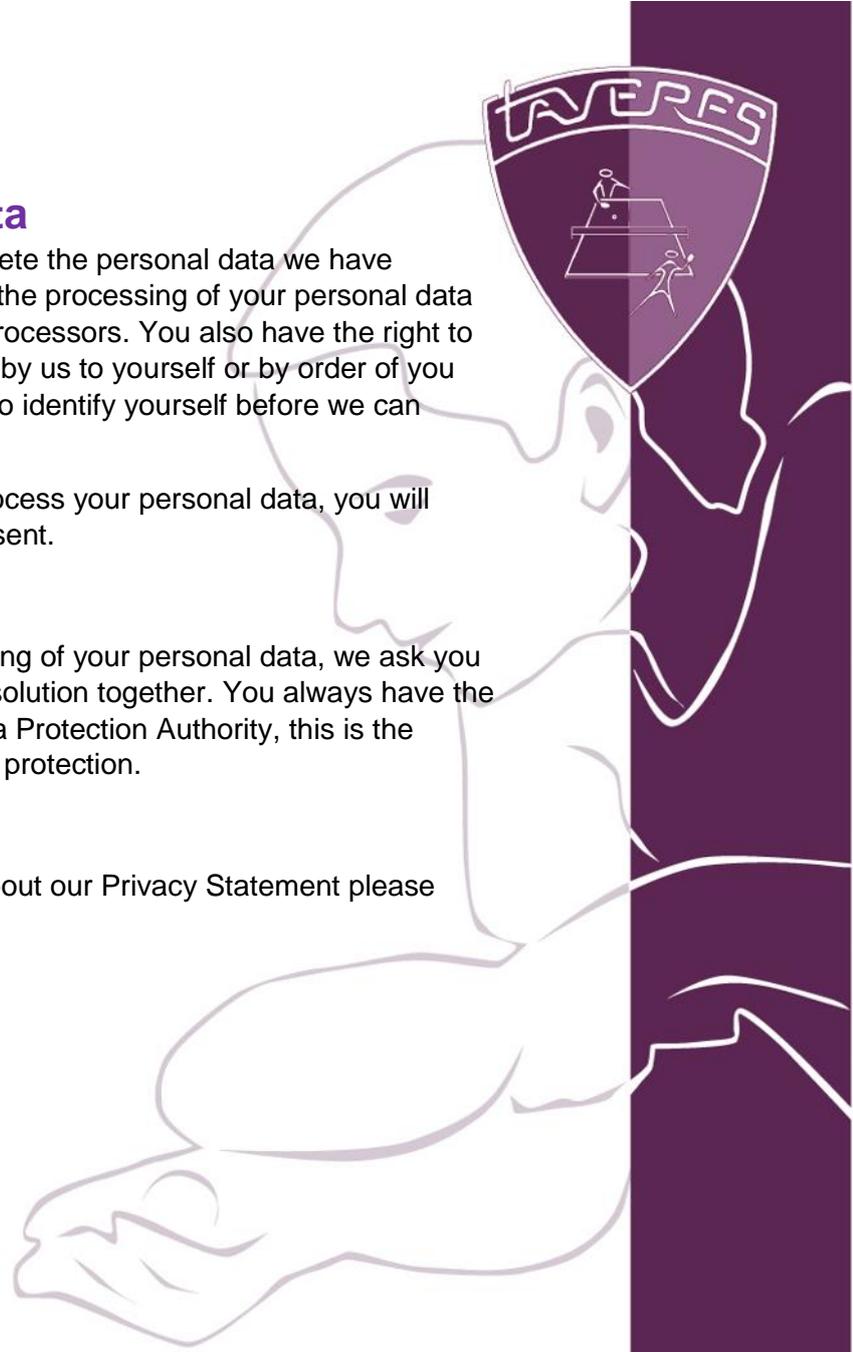
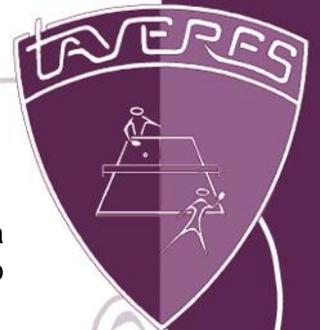
If you have a complaint about the processing of your personal data, we ask you to contact us directly. We will try to find a solution together. You always have the right to file a complaint with the Dutch Data Protection Authority, this is the supervisory authority in the field of privacy protection.

## Questions

If you have any questions or comments about our Privacy Statement please contact us!

## Contact information

ESTTV TAVERES  
Onze Lieve Vrouwestraat 1  
5612 AW  
Eindhoven  
[bestuur@taveres.nl](mailto:bestuur@taveres.nl)



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